

### **Potential Reasons for Rejection**

1. Incorrect filing fees or no filing fee at all.
2. If an existing case is incorrectly filed as a new case, which would lead to additional filing fees to being charged.
3. Incorrect case number listed on the pleading or incorrect case number on filer side of the EFM.
4. The pleading is not properly marked as confidential or non-confidential.
5. Wrong County on pleading.
6. Exhibits are not attached to a pleading.
7. If a pleading is submitted on an existing case, and the case number was not entered on the e-filing screen.
8. Choosing the wrong filing codes and/or filing fees.
9. Wrong parties listed.
10. Wrong case number on pleading.
11. Two pleadings submitted together in one PDF (Each pleading must be submitted separately).
12. Two case numbers submitted on one transaction.
13. No Illinois bar number was provided.
14. Family Division: Any pleadings requiring court approval will be rejected. These pleadings must be submitted to the Judge. ( i.e. any Judgment / Agreed Parenting Plan / Martial Settlement Agreement).